



Keeping You In The Know

At Charnwood, we endeavour to develop and further improve our communication both internally and externally during 2020.

“Parents/carers, we will do our utmost to provide you with clear, concise and relevant information in a timely fashion to avoid confusion arising. “

OUR KEY WAYS TO COMMUNICATE

TELEPHONE CALL: A two way tool to enable you as parents/carers to speak directly with the school at a time to suit you. Direct contact enables the school to act immediately.

School will contact parents/carers via telephone school in the case of an emergency, pupil illness or if we require an immediate response from you.

TEXT MESSAGING SERVICE: This is an immediate non-urgent one way messaging service from school. School use this messaging tool for individual messages to parents/carers and group messages for year groups or the whole school. Used by school to provide reminders, to chase the reason for a pupil’s absence or to communicate short notice changes within school.

‘THE PARENTING APP’ – This is increasingly becoming a key portal for us to share information daily with you. Please download ‘The Parent App’ to your electronic device. You will find the latest letters, newsletters, quick updates, important diary of events, school policies and links to the school website (to link to class homework and spelling mats). You will receive notifications when clicking on the app that new information regarding your child’s class has been added.

PARENTPAY: An online system whereby school can upload lunch payments, events, trips, sports clubs, care clubs, and consent requests directly accessible to and payable online by parents/carers. Lunch selections are chosen by parents through ParentPay too.

TWITTER is a new tool for Charnwood Primary Academy which is used by us to share our children’s daily achievements publicly. Twitter is accessible to all; please follow our journey @CharnwoodAcad.

DIRECT TEACHER COMMUNICATION

DOJO (NURSERY-Y6): opens dialogue directly with your child’s class teacher enabling you to ask questions, share successes, raise personal information or concerns regarding your child. Class teacher can respond to you as necessary and report on a student’s performance. Likewise, share photos and videos.

TAPESTRY (Early Years Foundation Stage): is used to evidence your child’s learning journey during early years. Tapestry is a useful tool which allows both parents/carers and school to share artwork, written work, photos and videos which demonstrate your child’s development.

SCHOOL OFFICE: School Office staff are available from 8.30am until 4.30pm daily to help with any general enquiries you may have. Visit in person, call them on **01543 227560**, or email: admin@charnwood.staffs.sch.uk / office@charnwood.staffs.sch.uk

HEADTEACHER: Charnwood is proud of its’ open door policy. Should you wish to discuss a matter confidentially with the headteacher, please contact the school office for an appointment.

NB. Printed copies of letters/newsletters can be sent to you as deemed necessary or on request.